



## Principal Selection Committee (PSC) Meeting Minutes Sauganash Local School Council

Type of Meeting: Principal Selection Committee Meeting  
Date and Time: Thurs, November 12, 2024  
Location: Sauganash School

In Attendance\*:

<input checked="" type="checkbox"/>	Depak Bapu, Parent, Chair	<input checked="" type="checkbox"/>	Lori Hoagland, Parent
<input checked="" type="checkbox"/>	Robert Szczesniak, Parent	<input checked="" type="checkbox"/>	Nathan Evans, Appointed
<input checked="" type="checkbox"/>	Stephen Couper, Parent	<input checked="" type="checkbox"/>	Mathew McGrath, Appointed
<input checked="" type="checkbox"/>	Teri Court, Appointed	<input checked="" type="checkbox"/>	Elaine Fitzgerald, Community
<input checked="" type="checkbox"/>	Hallie Askuvich, Teacher	<input checked="" type="checkbox"/>	Anna Ihanna, Teacher Rep
<input checked="" type="checkbox"/>	Michael Tader, Appointed	<input checked="" type="checkbox"/>	Terri Ciccone, Non-Teacher Rep

Prepared By: Elaine Fitzgerald  
Date Prepared: Start 11/12/24, completed 11/12/24  
Approved On\*\*  
Action Items from this Meeting:

\* Attendees in remote are indicated as “virtual”.  
\*\*Minutes are draft versions until approved at a regular meeting.

- 1) Call to Order – Meeting called to order at 7:49pm.
- 2) Roll Call – Reference above attendance list for accurate attendance.
- 3) Approval of Agenda – Motioned, seconded, and approved.
- 4) Motion, discussion, and vote to go into closed session to discuss improvements to PSC communication.
  - a) Motioned, seconded, and approved.
- 5) Motion, discussion, and vote to return to open session.
  - a) Motioned, seconded, and approved.
- 6) Motion, discussion, and vote to approve the candidate interview format.
  - a) Motioned, seconded, and approved the following items:
    - i) Recordings will be made available for those on the LSC and those who are on the PSC.
    - ii) All LSC board members and all PSC members may attend the interviews.
    - iii) Only LSC board members will conduct interviews.
    - iv) Interviewers will be composed of one parent rep, one teacher rep, and one community rep.
- 7) Motion, discussion, and vote to assign members to conduct candidate reference checks.
  - a) There was discussion around the definition of reference checks. The difference was made between formal reference checks and individual research.
- 8) Motion, discussion, and vote to assign members to conduct candidate site visits.
  - a) Selections from the PSC were made to conduct site visits.



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- 9) Motion, discussion, and vote to approve candidate interview questions.
  - a) A discussion was started around the selection of interview questions. Sample questions had been circulated for review. It was decided that after this meeting but before 12pm of Friday each member's top (5) questions would be sent to the PSC chair for compilation.

### 10) Public Comment

*Please sign-up on the Sign-In Sheet if you would like to comment.*

*Public Participants Notice: Welcome to all our guests. Thank you for attending today's meeting. During this part of the meeting, you are invited to make comments pertaining to the LSC agenda items, which include the Continuous Improvement Work Plan (CIWP), budget issues, and Principal Reports. We ask that you keep your comments to two minutes so that we can respect the meeting time frame. The council encourages feedback and participation in our committees. If your comments are of a different nature than the agenda, please schedule a meeting with Mrs. Munns or contact the head of one of the committees. Thank you!*

*Commenters will be thanked; no questions will be answered.*

- 11) Set Agenda Items for Next Meeting: Finalization of interview questions.
- 12) Announce Date for Next Meeting: To be determined once candidates are contacted for interview.
- 13) Adjourn – Meeting adjourned 8:51pm