

# Principal's Report

January 11, 2016

6:30 p.m. in 104-Art Room

**Attachments:** LSC Meeting Agenda, Principal's Report, and LSC Minutes, SQRP Rating

**Approvals:** Girls On The Run

**Comparability Funding:** Purchases for FY2017, instructional materials, supplies, equipment

**SGSA Budget Transfer:** None

**School Usage:** Right At School summer camp

**Attendance:** October 97.3%, November 96.19%, and December 95.65%

**Announcements:** Local School Council Elections – Wednesday, April 13, 2016

## **PARCC Results**

	<b><u>School</u></b>	<b><u>CPS/District</u></b>	<b><u>State</u></b>
<b>Composite</b>	55%	25%	33%
<b>ELA</b>	62%	29%	38%
<b>Math</b>	49%	21%	28%

## **Calendar:**

**PTA Donation Drive:** On-Going Donations Accepted

**PTA Meeting:** Wednesday, Jan. 13 and February 10 at 6:30 p.m. in the cafeteria

**Move It Monday:** Jan. 25, Feb. 1, 8, 15, 22 and 29

**No School** Martin Luther King Birthday: Monday, Jan 18

**PTA Social:** Monday, Jan 18 and Feb. 5th

**8<sup>th</sup> Grade Graduation Picture Day:** Wednesday, Jan. 20

**5-8<sup>th</sup> Grade Dance:** Friday, Jan. 22<sup>nd</sup> Proceeds will go towards Athletic Department Sports Teams

**PTA Family Bingo Night:** Wednesday, Jan. 27 at 5:00 p.m. in the cafeteria

**School Tour and Registration:** Wednesday, February 3 at 8:30 a.m.

**End of 2<sup>nd</sup> Quarter:** Thursday, February 4

**School Improvement Day:** Friday, Feb. 5 No School for Students

**Report Card Distribution:** Thursday, Feb 11 - Report Cards will be sent home with students

**LSC Meeting:** Monday, February 22 at 6:30 p.m. in the Art Room

**PTA Spring Fling:** Friday, April 8 at Moretti's in Edison Park at 6:30 p.m.

## **Competency A: Champions Teacher and Staff Excellence through a Focus on Continuous Improvement to Develop and Achieve the Vision of High Expectations for All Students**

**Standard A1:** Develops, implements, and monitors the outcomes of the Continuous Improvement Work Plan (CIWP) and school-wide student achievement data results to improve student achievement.

- Teachers and administration identified for committee and meet monthly and bimonthly
- Benchmark updates on CIWP progress given at each LSC monthly meeting

Standard A2: Creates a continuous improvement cycle that uses multiple forms of data and student work samples to support individual, team, and school-wide improvement goals, identify and address areas of improvement, and celebrate success.

- Instructional Leadership Team collaborated with the Technology Committee, CIWP (Continuous Improvement Work Plan) Committee to plan the STEAM (Science, Technology, Engineering, Arts and Mathematics) Committee Celebration for May 3<sup>rd</sup>
- CIWP/ILT members will begin revising the existing CIWP for 2016-2018 school years
- New CIWP training completed by principal

Standard A3: Collaborates with staff to allocate personnel, time, material, and adult learning resources appropriately to achieve the CIWP targets

- ILT (Instructional Leadership Team) completing instructional materials needed for next school year
- Administration will move forward to purchase items by April
- Professional development provided on staff PD days on Co-teaching strategies and models for general education classes, CCSS for both Literacy and Mathematics from Network training
- NWEA-MAP; MOY (middle of the year) data analysis, student groupings according to skills and CCSS
- Budget Committee meets monthly to discuss internal accounts and budget
- Budgets are provided monthly to committee members and LSC chair
- Math and ELA Teacher Leader Institute for Fall and Winter

Standard A4 Creates a safe and orderly environment

- All drills have been completed for the year. We will continue monthly fire drills.
- Emergency Management Plan completed and attended mandatory training

### **Competency B: Creates Powerful Professional Learning Systems to Guarantee Learning for All Students**

Standard B1: Works with and engages staff in the development and continuous refinement of a shared vision for effective teaching and learning by implementing a standards-based curriculum relevant to student needs and interest, research-based effective practice, academic rigor, and high expectations for student performance in every classroom.

- Monthly unit plans are submitted to the principal and shared with special education and English language teachers to provide differentiated lesson for those students to ensure alignment and consistency
- Analysis of ELL that have an IEP and discuss strategies to support student learning
- 2 additional teachers have become English as a Second Language endorsed
- 2 more teachers are attending classes to become endorsed in ESL education
- Instructional coaching has been provided by principal to teachers on co-teaching strategies and models on quarterly staff professional development days
- ESL teacher and 2<sup>nd</sup> grade general education teachers provided parents of second graders resources and strategies to support learning at home
- Writing in all subject areas especially in science; including lab write ups, open inquiry investigation, 8<sup>th</sup> graders write a formal scientific Research Paper in APA format

- Afterschool programs which include opportunities for reinforcement and enrichment
- Shark Tank presentations in STEM classes

**Standard B2:** Evaluates the effectiveness of teaching and holds individual teachers accountable for meeting their goals by conducting frequent formal and informal observations in order to provide timely written feedback on instruction, preparation, and classroom environment as a part of REACH Students

- All non-PAT teachers have been observed formally once and PAT teachers have been observed formally twice
- Formal observations include a pre-conference where teacher professional goals are discussed and set, student learning objectives discussed, teachers are then observed for an entire lesson, teachers reflect on their lesson and administration discusses celebrations and opportunities to improve teacher practice

### **Competency C: Builds a Culture Focused on College and Career Readiness**

**Standard C1:** Leads a school culture and environment that successfully develops the full range of students' learning capacities, creative, social-emotional, behavioral, and physical

- Second Step is taught weekly in every grade level, this curriculum focus on character education and making good choices to be a responsible Sauganash student
- CHAMPS are embedded in daily instruction, teachers are held accountable and evaluated using the REACH observations process
- CICO (Check In and Check Out) students daily meet at the beginning and end of the day with their CICO teacher, students earn points throughout the day by their teachers
- CICO students are chosen by their teachers that need additional support and encouragement to do their best, and behave in school, student goals are mutually agreed
- Progress tracking was completed by the assistant principal, teachers this month are contacting parents to give an update on students not meeting their goals, consistent strategies to support learning at school and home will be discussed
- Eighth graders attending shadow days currently at private and public high schools
- Counselor conferenced with all eighth grade parents on report card pick up to discuss high school options
- MOY (middle of the year) NWEA-MAP (Measurement of Academic Progress) scores will be analyzed in grade level meetings, students groupings evaluated, align standards to meet students' skills and teaching objectives revised
- Hour of CODE-All students participated in Hour of CODE in the computer lab
- STEM guest speaker for 4<sup>th</sup> graders on the agriculture industry in Illinois
- Sauganash School qualifies for Supportive School Certification and has been approved for "Established" certification. We are working on goals for "Exemplary" status
- Music performance by K-4 grade students was spectacular and look forward to another spring performance, additional music lessons being offered in Orff instruments and recorders
- CS4All: Computer Science For All; reviewed goals and vision, compared what was implemented differently for the second year of the program
- High School tours: Principal visited Senn Academy STEM classes and Taft IB program

**Competency D: Empowers and Motivates Families and the Community to Become Engaged**

**Standard D1:** Proactively engages families and communities in supporting their child's learning and the school's learning goals

- State of the School Conducted November 16th and presentation posted on school website
- Met with Brienne Ahearn, Education Coordinator at North River Commission, working with NRC on additional student teacher placements from ISU
- Cards made by students for Veterans for Veteran's Day and First Responders for the holidays
- Jennifer Herren, Executive Director, Sauganash Chamber of Commerce would like to attend the February
- 2<sup>nd</sup> grade parents attended presentation by 2<sup>nd</sup> grade teachers on how to support learning at home, with a focus on English as a second language strategies
- 96.7% of our parents attended parent-teacher conferences for 1<sup>st</sup> quarter
- Progress notes sent home January 8<sup>th</sup> for students achieving a C- or lower in any subject area, CICO student families contacted on behavior/effort (lack of) progress
- LSC, PTA and Teachers met with the Alderman to discuss funding resources and to gain support for a turf field
- Weekly updates and reminders sent via email by principal
- 2016-17 school tours and registration will begin February 3<sup>rd</sup> and 25<sup>th</sup> and continue to have monthly tours up to May
- All parent emails are responded immediately or within 48 hours if over the weekend.
- Collaboration with administration, ILT and CIWP committee members to set academic goals
- Academic performance, goals and budget planning shared with all LSC members
- Packets are given at school open houses that provide parents with resources so their child transitions successfully into kindergarten

**Competency E: Relentlessly Pursues Self-Disciplined Thinking and Action**

**Standard E1:** Creates and supports a climate that values, accepts and understands diversity in culture and point of view.

- Sauganash School was awarded a grant from the Office of Language and Cultural Education an English Language after school tutoring program. This 20 week program has been designed to provide content support to ELL in grades 2-8 with the goal of improving academic outcomes on the ACCESS assessment
- Recognition is given to staff members and students in forms of "shout outs" beginning or end of the day announcements, staff meetings, articles in the Sounds, weekly emails
- C.R.E.W (Character, Respect, Empathy and Work Ethic) 8<sup>th</sup> grade award nominated by peers for first semester
- Principal transparency - maintains honesty, integrity, and professionalism in carrying out leadership responsibilities
- Celebrated Red Ribbon Week discussions around making good choices

## **Internal Accounts**

### **Notification of School Expenditures in Excess of \$1,000, but Less than \$9,999.99**

#### **At the Approval of school expenditures under \$10,000.00**

July 13, 2015 regular meeting, the LSC voted to allow the Principal to make individual expenditures from \$1,000 to \$9,999.99 without LSC approval, such expenditures to be reported when check is made and email will go to our committee members and notification will be made to the entire to the LSC in writing in the next Principal's Report, indicating the amount, nature and purpose of the expenditure and the internal account from which such expenditure was taken.

Examples are: gym uniforms, textbooks and consumables for students, pictures and yearbooks for students, cookie dough fundraisers, etc.

LSC notification to pay Barnes and Noble to purchase novel sets for our sixth graders; a check was written on November 3, 2015 to Barnes and Noble in the amount of \$1,183.50 from the Consumables line. There is \$93,576.92 in that account before the check was written.

LSC notification to write a donation check to Chicago Police Foundation for a fundraiser completed in the spring and fall for "Get Behind The Vest" program; a check was written on October 9, 2015 to Chicago Police Foundation in the amount of \$1,200.00 from the CPD Behind the Vest line. There is \$1,200.00 in that account before the check was written.

LSC notification to pay Lifetouch for yearbook deposit; a check was written on October 15, 2015 to Lifetouch in the amount of \$2,019.95 from the Yearbook line. There is \$8,482.99 in that account before the check was written.

LSC notification to pay Graphic Edge for Chief Gear and gym uniforms; a check was written on September 28, 2015 to Graphic Edge in the amount of \$5,278.53 from the Athletics line. There is \$11,519.06 in the accounts before the check was written.