

Sauganash Elementary School LSC Meeting Minutes

March 28, 2016

Present – Elaine Fitzgerald, Marikay Hegarty, Deanna Kelley, Costa Lallas(came late) Maureen Mackin, Richard Rodriguez, Carrie McAteer, Pam Sheehan

Absent – Dennis Hammer, Mike Lovell, Chris Munns, Liz Piper

Visitors – Josette Sondag, Vanessa Howells, Marcia Shaprio

Called to order – 6:37pm

Agenda was approved by voice vote, no edits, all in favor

Copy of Feb 22 minutes circulated; approval pushed to end of meeting

No new announcements shared

Chair report:

- LSC Candidate forum – The LSC candidate forum will take place Thurs, Mar 31 6:30pm in the school cafeteria; names will be selected for order on ballot; candidates are given a chance to make a brief presentation; if you know you'll be absent, you can give chairperson a statement to be read at the forum.
 - Candidates – contested parent positions – Marcia Shapiro, Don Zalinski, Vanessa Howells, Rich Rodriguez, Marikay Hegarty, Carrie McAteer, Elaine Fitzgerald // uncontested community positions – Liz Piper and Dennis Hammer // Teacher positions Sean Kennedy, Vicki Kurzydlo, Pam Sheehan
 - It was discussed that the communication with potential candidates was a bit lacking regarding the announcement of the forum and the date of the forum. Distribution of handouts by the candidates was reviewed.
- April 1st – CTU walk-out; SES won't likely be a site that will take in students; CPS board will be getting additional information out after their board meeting – students will not be penalized for not attending school on Fri
- Small business fair – Sat April 2, 9-3pm in the school cafeteria – hosted by PTA

Principal's report:

- Report was distributed and the following was highlighted:
 - Student population estimated to remain the same next year
 - Local School Council Election details
 - Full Budget Report will be given at the next meeting.
 - Principal discretion for high school selective enrollment process and tier level. Principal Munns highlighted the fact that she wrote (11) principal discretion letters. She emphasized the increased difficulty of getting into the Selective Enrollment High Schools. She recommends to the LSC that a push back on this policy be made, that possibly the Leadership Committee could take this on
 - The LSC was charged with brainstorming for ideas of ways to educate the parents of the HS selective enrollment process. The idea of a workshop was discussed. LSC board member mentioned using CPS as a resource as they have PowerPoints and presentations that could be used at workshops.

Committee reports:

- Budget
 - No report at this time
- CIWP
 - Reiterated that the CIWP is a public document that anyone related to the school is able to review and comment on. It is made available to parents and public on the school website.
- Language
 - Afterschool ELL is an enormous success with evidence in improved test scores
 - Accommodations for students in the ELL program are being made on the PARCC test
- School Safety
 - No report
- Leadership
 - No report
- LRE
 - No report
- Principal Review
 - Board will go into closed session to start the principal review process
 - Board members are to bring completed evaluations to the April meeting
 - Teacher Reps circulated the survey to the teachers for feedback and received a moderate response (14 responses – an average amount compared to years past)
 - Reminder to go out in advance of April meeting
 - Background information to be made available, to include area report
 - LSC intends to compile informal comments in addition to the evaluation as has been the practice in the past
- PPLC
 - More progress towards the STEAM program (Science, Technology, Engineering, Art, and Math) – celebration to be held in May
 - Anna and Terri have are making plans for a project on the 3D printer

PTA meeting report:

- Small Business Fair – Saturday – huge amount of vendors
- Carrie to attend next PTA meeting as the LSC representative
- Donation drive amount was reported
- 160 rsvps to date for the Spring Fling

Old Business:

- Budget Committee Summary – full report will be given next meeting
- Student Fee Request – per discussion at the previous LSC meeting, modifications were made to the student fee letter to include clarification that student fee money may be used for teaching positions. No wording was changed but a paragraph in the body of the letter was moved to the lead in sentence of the letter. A motion was made with the one modification. Seconded and approved by voice vote, all in favor.
- Technology Committee – The efficiency and organization of the school website is being discussed. LSC Board member shared information gleaned by a parent who reported that with possible parent talent input, the school website could be managed. This parent quoted a \$3,600 annual cost from a familiar vendor to set up and maintain the website. A report from Terri Court, as an advocate of the Tech Committee to keep the website like it is, was read. SES currently spends \$575 a year to operate the school website. Court cited cost implications, immediacy of making changes to the website and summer planning as factors that may become an issue with the website if its operations were made different.

New Business:

- Internal account spending limit – A motion was made to adjust the money amount in school expenditures. The LSC will allow the Principal to make individual expenditures in excess of \$1,000 but less than \$4,999.99. Motion was seconded and approved by voice vote, all in favor. This lowers the amount from the previous spending amount in reaction to the modification that was made by CPS that expenditures above the newly revised limit be approved by the network.

Public Comment:

- Major concerns about the parking situation at school pick-up and drop-off were discussed. A verbal assault was described. Parking in the kiss-n-go lane was sited. Double parking was mentioned as an impediment. It was asked that help with parents be addressed. LSC will bring the topic to the Safety Committee and Principal Munns along with a request for possible police officer assistance.

Announcement date of next meeting, set agenda: Next meeting April 25 6:30pm – items on the agenda to include: HS enrollment topic, technology discussion and principal evaluation.

Adjourn: Meeting was adjourned at 7:40pm