

**Minutes of Organizational Meeting on July 16, 2018/Sauganash Local School Council
Call to Order of Regular LSC Meeting @ 6:32pm.**

Roll Call – Members present: Don Zalinski, Liz Piper, Elaine Fitzgerald, Christina Tassone, Marcia Shapiro, Pam Sheehan, Chris Munns, Vanessa Howells, Vicki Kurzydlo, Richard Rodriguez. Members absent: Marikay Hegarty (excused)

1. **Approval of Agenda:** Approved with the following changes
 - a. Elaine added “Approval of Previous Meeting Minutes” (12A)
 - b. Elaine added “New Business Items” (12B)
 - c. Marcia added PTO Calendar, Events, and Fundraising dates on item 10

2. **Selection of Temporary Chairperson:**
Elaine has nominated herself to be the temporary Chairperson.

3. **Selection of Temporary Secretary:**
Anna McGowan was nominated as the temporary Secretary.

4. **Nominations and Selection of Chairperson:** Richard made a motion for Elaine to remain as the chairperson, and Don seconded the motion. The chair took a vote, and the LSC members voted to retain Elaine Fitzgerald as the Chairperson.

5. **Nominations and Selection of Secretary:** The board voted to retain Anna McGowan as the Secretary.

6. **Nominations and Selection of the Vice-Chair:** Don Zalinski was nominated and voted in as the Vice-Chair

7. **Nominations and Selection of FOIA/OMA:** Marikay Hegarty was nominated and voted in as the FOIA/OMA representative.

8. **Set Regular Meetings Schedule for School Year:** LSC Meetings will be held on Mondays at 6:30pm every third week of the month. The group doesn’t meet in August, but we will begin meeting after Parent Orientation meeting. Proposed meeting schedule is below.

LSC Calendar:

First LSC meeting is Monday, September 17 @ 6:30pm.

10/22 @ 6:30pm

11/19 @ 6:30pm

No open meeting in December (December 17th holiday social meeting @ 6:30pm)

1/14 @ 6:30pm

2/25 @ 6:30pm

3/18 @ 6:30pm

4/29 @ 6:30pm

5/20 @ 6:30pm

Sauganash PTO Calendar

The LSC approval is required of Sauganash PTO for school usage for events held on school property, for use of the Sauganash school name, and for approval of dates of their fundraising events.

Proposed PTO Meetings:

9/26 @ 6:30pm

10/10 @ 3:15pm

11/7 @ 6:30pm

12/12 @ 3:15pm

1/9 @ 6:30pm

2/13 @ 3:15pm

3/13 @ 6:30pm

4/3 @ 3:15pm

5/8 @ 6:30pm

6/12 @ 3:15pm

The LSC Chair made a motion for approval of school use and approval of these dates. Motion was seconded and approvals granted.

Proposed PTO Events:

9/21: Family Fun Night

10/1-3: Scholastic Book Fair

10/25: Halloween Party

1/17: Bingo

2/8: Lock In

3/7: International Night

4/4: Pasta Night

5/6-8: Scholastic Book Fair

6/13: Walkathon

Proposed PTO Fundraisers:

Sept-Nov Annual Fund Drive

February Lock In

SchoolPak May

June Spring Benefit

June Walkathon

The LSC Chair made a motion to approve the listed events and fundraisers on the PTO Calendar. She also asked for approval to hold the events at Sauganash School and to use the Sauganash name. The motion was seconded, and approval granted.

9. Adopt/Re-adopt Bylaws:

Bylaws were shared to all board members, and they are unchanged from previous years. The LSC Chair asked for a vote to approve the bylaws as presented. Eleven (11) Board members are in favor (none opposed) and one board member was absent.

10. Adopt/Re-adopt Rules of Order for LSC Meetings:

LSC has adopted Roberts' Rules of Order in a relaxed way. The LSC Chair wants to rein in and formalize the amount and type of public discussion. The LSC will be gathering information but will not use the meeting to make immediate decisions on issues or questions presented. Therefore, it was proposed that there will be a 2-minute limit for all public speakers. Chris Munns was sharing feedback she has received about LSC meetings. She reiterated that parents are more than welcome to provide feedback and suggestions but then the suggestion then goes to the appropriate committee. If the issue is severe, Chris hopes that parents would have contacted administration prior to the LSC meeting. Christina Tassone asked whether parents can email comments prior to the LSC meeting. Pam and Vicki thought that parents should be visibly present at the LSC meeting to share their issues or concerns. Richard does not want to restrict public comment. The board agreed to leave the communication vehicles as they are.

11. Announce Date of First Regular Meeting:

First regular meeting will be held on 9/17 @ 6:30pm

12. New Business:

a. Vanessa Howells is moving to Ohio leaving a vacancy in the LSC. The LSC appoints the next board member to fill the vacancy. Chris suggests that the board wait until September to open up and advertise the position so parents can volunteer.

b. Committee List: Distributed for review and approval at September's meeting. Christina Tassone has nominated herself as the Budget Chair. Pam Sheehan nominated Vicki Kurzydlo to be on the Principal Review Committee. Marcia Shapiro asked to be removed from the Principal Review Committee. Christina Tassone mentioned that it was difficult to find the Committee List on the website. Christine Munns said that she will share Committee List on Organization Day. Send any edits on the Committee List to Elaine before August 7th.

c. Contact Information for CPS School Board: Chris is passing around her laptop for LSC members to fill in their personal contact information.

d. Principal Update: 29 students transferring out – 26 students transferring in (1-8).

Marcia asked for a follow up at the September meeting as to where 8th graders went and why parents left.

CPS is not laying off Teacher Assistants on Day 1. Elaine suggested that Chris communicate her absence (due to family obligations) during the first few days of school.

13. Public Comment:

Question: Asking the number of classes per grade level. Chris: 2 kindergarten classrooms, 3 1st grade, 3 second grade classrooms. Chris received her budget, had \$6,000 for supplies.

They never included the Step and Lane changes, leaves the school \$4,000 for instructional materials. Mr. Kennedy is covered 77% from Special Education budget, since he still services students.

14. Adjournment: The meeting was adjourned at 7:45pm.