



SAUGANASH LOCAL SCHOOL COUNCIL * 2024-2025

Where we "Believe to Achieve in the Power of the Chief"



Regular Meeting Minutes / Sauganash Local School Council

Type of Meeting: Regular Meeting
 Date and Time: Mon, September 16, 2024
 Location: Sauganash School

In Attendance*:

<input checked="" type="checkbox"/>	Depak Bapu, Parent, Chair	<input checked="" type="checkbox"/>	Lori Hoagland, Parent
<input checked="" type="checkbox"/>	Robert Szczesniak, Parent	<input checked="" type="checkbox"/>	Christine Tassone, Parent
<input checked="" type="checkbox"/>	Stephen Couper, Parent	<input checked="" type="checkbox"/>	Sundus Abrar, Parent
<input checked="" type="checkbox"/>	Tom Pikarski, Community	<input checked="" type="checkbox"/>	Elaine Fitzgerald, Community
<input checked="" type="checkbox"/>	Hallie Askuvich, Teacher	<input checked="" type="checkbox"/>	Anna Ihanna, Teacher
<input checked="" type="checkbox"/>	Christine Munns, Principal	<input checked="" type="checkbox"/>	Terri Ciccone, Non-Teacher
		<input checked="" type="checkbox"/>	Madelyn Mendez, Student

Prepared By: Elaine Fitzgerald
 Date Prepared: Start 9/16/24, completed 9/29/24
 Approved On**

Action Items from this Meeting:

* Attendees in remote are indicated as "virtual".
 **Minutes are draft versions until approved at a regular meeting.

I. Call to Order

In-person meeting was called to order 6:38pm, Monday Sept. 16, 2024

II. Roll Call

Roll taken; See attendance list above. "X" in the selection box indicates present, in person.

III. Approval of Agenda

Motioned and approved, no edits.

IV. Approval of Minutes from Previous Meeting – July 8, 2024 Organization Meeting

Above minutes were approved and seconded. May meeting minutes were added for motion. May meeting minutes were seconded and approved.

V. Student Report:

Introduction was made. The election process was discussed. Welcome!

VI. Reports

A. Chair –

- Moved to start the principal process – unanimous approval by all board members.

B. Principal – Chris Munns

Principal's Report delivered by Principal Munns. Reminder: Full version of Principal's Report available on the school's website.

Successful family fun night was reported.

The school received a grant to complete pollinator garden.

Competency A of the CIWP reporting there was a kickoff program start and the ILT group worked on student handbook.

Description given for instructional rigor walks to track how we are performing in classroom. It was explained that teachers are facilitators.

Current student population: 694 students. Principal Munns reiterated the importance of the student body attendance.

C. Committee Reports:



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Principal Selection – Steps of the process from the perspective of the board members were delineated by Robert

S. The steps are as follows:

- 1) The board is notified of the vacancy.
- 2) Selection of the committee is made, and committee responsibilities are defined.
- 3) Committee drafts and approve the job advertisement.
- 4) The job advertisement is opened by the area network by posting on CPS career page and applications are collected.
- 5) Applications are vetted by the area network and sent to the board chair who organizes review of the applications by the committee.
- 6) From the collection of, there may be candidates that are advanced to an interview round.
- 7) (Optional) A second round of interviews is made.
- 8) (Optional) Reference checks of potential candidates are made.
- 9) (Optional) School visits of applicant's current school of employment.
- 10) (Optional) organize and run a candidate forum.
- 11) Select finalists and vote for a principal from the finalists.
- 12) Submit principal's contract to CPS for approval.

From applicants' perspective, they are applying for a career position through their future employer, CPS.

Some items of note:

1. The survey was discussed. It was explained that it is intended as an information gathering effort to collect ideas for screening criteria and for help in prioritization.
2. There will be a clean transition of termination of current principal contract (January 5, 2025) and beginning of new principal contact (January 6, 2025).
3. Job posting by CPS will remain open for 10 day. The position may be extended.
4. There are many different research steps that are available for collecting candidate information. Many of these steps we can do on our own outside of the prescribed framework.
5. The board is targeting the approval of the add in order to meet the timing of a January contract.
6. It was explained there will be instances of closed sessions. There will be closed sessions that, because of personnel hiring protocol and privacy information acts, will be limited to disclosed processes.
7. Any member of the principal selection committee will need to sign a confidentiality agreement.
8. It was reiterated that items for consideration at the meeting can be sent to the Chair via any form of communication in advance of the next meeting.
9. The board was reminded that (7) members need to be physically present at the meeting to take action.

Safety Committee – Principal Munns reported that she has recently met with homeroom teachers an the head of CPS security for the network. Principal Munns, with the prompt of a digital slide presentation, went through the safety process and protocol currently in place at the school.

Other Announcements – School Walk-a-thon soon approaching.

VII. Regular Business - none

VIII. Old Business – none

IX. New Business

1. Email address for chairman Deepak was corrected on the agenda; Correct email is deepahbapu@gmail.com
2. The suggestion was made to invite the safety officer to the next LSC meeting or try and arrange an informal meeting to hear additional information on the CPS safety process. Principal Munns to follow up on this.



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X. Public Comment

Public Participants Notice: Welcome to all our guests. Thank you for attending today's meeting. During this part of the meeting, you are invited to make comments pertaining to the LSC agenda items, which include the Continuous Improvement Work Plan (CIWP), budget issues, and Principal Reports. We ask that you keep your comments to two minutes so that we can respect the meeting time frame. The council encourages feedback and participation in our committees. If your comments are of a different nature than the agenda, please schedule a meeting with Mrs. Munns or contact the head of one of the committees. Thank you!

XI. Set Agenda for Next Meeting

Proposed items for the next meeting's agenda:

1. Share the survey results
2. Vote on a proposed draft of the advertisement.

XII. Announce Date for Next Meeting Monday, September 30, 2024.

XIII. Adjourn – Meeting adjourned at 7:17pm